

# CITY OF GONZALES

## PLANNING DEPARTMENT

### TEMPORARY USE OF LAND PERMIT APPLICATION

#### Information Sheet

Any Temporary use of land must be approved in writing by the Planning Director before such use commences. The Planning Director may approve, conditionally approve, or disapprove an application for temporary use of land for a period not to exceed six months. Any action or decision of the Planning Director made hereunder may be appealed to the City Council in the manner set forth in Chapter 12.40 of the Gonzales Municipal Code.

1. Read instructions carefully.
2. Fill out application completely using ink (*please print*) or typewriter.
3. **IMPORTANT:** Permit application may require up to 15 days to process after it has been accepted as complete. Therefore, be sure to submit the application well in advance of the date the temporary use is intended to begin.
4. The owner of the property on which the temporary use is to be located must give written consent where indicated on the application.
5. Site plan showing setup of temporary use on location (i.e., location of booths, van, truck, displays, signs, etc.) and any work to be done (i.e., electrical, plumbing, etc.) must be submitted with application.
6. A fee must be submitted with application. City staff will convey this fee amount.
7. In addition to the Temporary Use of Land Permit, a Business License, Peddlers License, and an Encroachment Permit (if applicable) must be obtained prior to commencing any temporary use.

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## PLANNING DEPARTMENT

### TEMPORARY USE OF LAND PERMIT APPLICATION

1. Applicant's Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone (\_\_\_\_\_) \_\_\_\_\_

2. Location of Temporary Use \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Street Address \_\_\_\_\_

3. Property Owner of Location \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Telephone (\_\_\_\_\_) \_\_\_\_\_

4. Purpose of Temporary Use \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Dates and Hours of Temporary Use \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Indicate what setup work will need to be done for your temporary use  
(i.e., electrical, plumbing, signs etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. **Attach site plan showing setup of temporary use on location (i.e., location of booths, van, truck, displays, signs, etc.) and any work to be done (i.e., electrical, plumbing, etc.).**

**CONSENT**

**We, the applicant and property owner listed above, declare under the penalty of perjury that the information contained in this application and the supporting materials submitted herewith are true and correct to the best of our knowledge. We also declare:**

1. **that the temporary use will be limited to the dates and time, nature, and extent indicated in the application;**
2. **that all work, including electrical and plumbing, will conform to all requirements of applicable codes;**
3. **that all provisions of fire protection and fire vehicle access will be made as prescribed by the Fire Chief;**
4. **that signing will be limited to that approved by the Planning Director;**
5. **that the site will be continuously maintained free of weeds, litter, and debris;**
6. **that within three (3) days after removal of the temporary use, the site will be completely cleaned and all trash, debris, signs and sign supports, and temporary electrical service will be removed;**
7. **that, in addition to the Temporary Use of Land Permit, a Business License, Peddlers License, and an Encroachment Permit (if applicable) will be obtained prior to commencing any temporary use; and**
8. **that all additional limitations imposed by the Planning Director as conditions of approval will be met.**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Property Owner's Signature**

\_\_\_\_\_  
**Date**