



ADDENDUM #04 for
PRE-QUALIFICATION
QUESTIONNAIRE FOR
PROSPECTIVE DESIGN-
BUILD ENTITIES

PROJECT: City of Gonzales Community Center Complex

Date: September 9, 2021

ADDENDUM #04 – PRE-QUALIFICATION QUESTIONNAIRE FOR
PROSPECTIVE DESIGN-BUILD ENTITIES
GONZALES COMMUNITY CENTER COMPLEX

1) Written Questions submitted and Responses:
(Q&A 1-5 is in Addendum #02, Q&A 6-11 is in Addendum #03)

Written Question #12: Who needs to have the Professional Liability Insurance (\$5Million per claim and aggregate) policy? The Builder? The Architect? Or all team members? Does this liability need to trickle down to all design and construction firms?

Response #12: The DBE (GC), which is the entity that will execute a contract with the City. The architect would be a subcontractor to the DBE.

Written Question #13: Regarding Section 8 “Insurance” the RFQ asks for a notarized statement from Worker’s Comp carrier specifying contractor’s current EMR for the State of CA. State Compensation Insurance Fund (Our Worker’s Comp Carrier) will not issue a notarized letter. They will only issue a letter stating our EMR, as their Corporate Underwriting team will not issue notarized letters. Will a (non-notarized) letter from the carrier suffice?

Response #13: Yes, a letter from the carrier on their letterhead will suffice.

Written Question #14: Is a participatory design process involving a series of in-person workshops that engages the community for the purpose of soliciting design ideas and input during in the early stages of design possible? If so, can the design teamwork with the community to craft the design process then implement process.

Response #14: The City has selected a Traditional Design/Build process in lieu of a Progressive Design/Build format. The RFP that will be issued to the top three DBEs will provide the building program, possible building rendering(s), site layout and design criteria documents.

Currently, Group 4 Architecture, Research + Planning, Inc., is assisting with the community outreach effort. The first community engagement meeting was held on September 1, 2021 to gain input from the residents. The City will hold the second community engagement meeting on October 7, 2021.

Community survey data from the community engagement meetings will be used to help define and determine type of uses and room sizes in the community center complex. Group 4 will then develop the building program and design criteria.

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Written Question #15: In review of the financial requirements in Section 7 of the prequalification, the City is requiring a 10X multiplier to the working capital plus line of credit amount. If the 10x multiplier will not result in the desired \$25 Million calculation after backing out the backlog, is the City of Gonzales willing to entertain the 20X Multiplier versus the 10X as currently included in the specification? The Industry standard for most Bonding companies is a multiplier of 20X.

Response #15: The calculation/formula may be used and is not scored as pass/fail. If the amount in Item #4 of Section 7 is less than \$25 million, please provide alternative information that clearly indicates your ability to meet the financial requirements of the anticipated City contract. Examples include descriptions and documentation regarding low working capital, low credit facilities, or high backlog amounts which impact the calculation. This information must include the required data described in Section 7.B, and sufficient supplemental analysis and description as needed to clearly present your position. This information must be submitted with your pre-qualification package. It is your responsibility to make the above-described calculation and determine if additional information will be required to demonstrate your ability to perform this project.

END OF ADDENDUM #04

DBE Team to acknowledge receipt of the Addendum with the submission of the Questionnaire.